



CANADIAN NATIVE NATIONAL FASTBALL CHAMPIONSHIPS

APPLICATION FORM / BID FORMAT

For First Nation Communities and/or Organizations

Submit your completed application to:
Canadian Native Fastball Association
C/o Randy Potskin, President
Parkwood Place 1600 – 15th Avenue Suite 201
Prince George, British Columbia
V2L 3X3

Phone: (250) 649-0761
Email: Randy.Potskin@clarica.com

CANADIAN NATIVE NATIONAL FASTBALL CHAMPIONSHIPS
FIRST NATION COMMUNITY/ORGANIZATION HOSTING APPLICATION FORM

Applicant Name: _____

Address: _____

City, Province: _____ Postal Code: _____

Contact Person: _____ Phone (r): _____

Position: _____ Phone (b): _____

Email: _____ Website: _____

Event Location: _____

Facility/Site: _____

Facility Address: _____

Diamond Information: Total # of Diamonds_____ *(Note: Must have a minimum of 4 diamonds)

Total # of Diamonds with Lights_____ *(Note: Must have at least 1 diamond with lights)

PROPOSAL FORMAT: *(Please attach the following information to this application form)

1. Applicant background information. *(Identify previous experience in hosting events.)
2. Proposed Accommodations
3. Proposed Administration of Tournament Information / Records
4. Proposed Advertisement/Marketing Program *(Include Website program)
5. Proposed Camping Facilities
6. Proposed Operational Budget
 - a. Revenues
 - b. Expenses
 - i. Committee Expenses
 1. Coordinator Salary *(If volunteer – indicate in kind contribution)
 2. Advertisement, Marketing and Promotions
 3. Accommodations
 4. Materials and Supplies
 5. Travel
 6. Telecommunications/Faxes, Email etc.
 7. Other
 8. Insurance
 - ii. Tournament Expenses
 1. Advertisement Campaign + Banners
 2. Ball Diamonds (Facilities)
 3. Entertainment
 4. Game Announcers
 5. Game Star Awards (Men's A & B and Women's Divisions)
 6. MVP Awards (Men's A, Men's B and Women's Divisions)
 7. MVP Trophies - All positions/overall (Men's A & B and Women's Divisions)
 8. Prize Payout (Men's A & B and Women's Divisions)
 9. Team Information Packages
 10. Trophies (Men's A & B and Women's Divisions)
 11. Umpires
 12. Sponsorship Programs
 13. Tournament Programs
 14. Tournament Passes (Include Admission fess rates)
 15. Other
 - iii. National Committee Expenses
 1. Accommodations and Travel Expenses
7. Proposed Restaurants/Venues
8. Proposal Social Events/Entertainment
9. Proposed Tournament Gate Fees
10. Proposed Tournament Prize Packages
11. Proposed Workplan

To complete your application, please attach the following:

- Your letter of intent signed by both the Chief/President and Band Administrator/Treasurer of your community/organization. *(Indicate the amount of funding secured – must equal to the total tournament prize payout.)
- An organizational chart outlining your committee and the duties. *(Provide names of designated personnel.)
- Include letters of sanction from the following applicable agencies:
 - ◆ Provincial Softball Association - Tournament sanction permit.
- Provide a copy of your insurance coverage.
- Provide letters of acknowledgment from agencies and individuals that have pledged support for this event. For example:
 - ◆ Chief and Council or Municipal Government
 - ◆ Facility/Site Operator
 - ◆ Other Granting Agencies
 - ◆ Sponsors
- Any additional information to support your application.

DECLARATION:

We, the undersigned, declare that all information is correct. We understand that if actual events, participation and other data differ from the information presented in our bid, our organization may be subject to paying a fine to the Canadian Native National Fastball Association fines upon completion of tournament.

We also declare that we have read the Criteria and agree to all conditions contained therein and we agree to adhere to the Applicant Requirements and Accountability.

Authorized by:

Chief / CEO (President)

Signature

Date

Finance Director (Treasurer)

Signature

Date